

May, 2011

The City of Calgary, Water Services

New Service Cards Submission Process

Electronic Submission of Subdivision Service Cards

The City of Calgary, Water Services is excited to announce implementation of a new initiative that will improve the Service Cards submission process. After a successful pilot project, we are moving forward with the full implementation of electronic submission of Subdivision Service Cards. This will increase efficiency and reduce time and effort for our customers.

Electronic Submission of Service Cards

Presently, service cards are submitted in paper form. While this method has been effective, it is time consuming and occasionally produces human-errors. Electronic-submission of service cards will improve service time and data reliability.

Implementation of New Process

Detailed instructions will be provided to industry contacts. Paper form service cards will be phased out this year and the City will no longer provide or accept paper form cards as of December 31, 2011.

Questions or Comments?

For more information on specific requirements for electronic submissions to Water Services please contact:

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