



**CONSTRUCTION COMPLETION CERTIFICATE SUBMISSION
CHECKLIST – Underground Utilities**

for: (please check box for applicable utility)

- | | | | |
|-----------------------------|--------------------------|-------------------------------------|--------------------------|
| Sanitary Sewers | <input type="checkbox"/> | Watermains and Hydrants | <input type="checkbox"/> |
| Storm Sewers | <input type="checkbox"/> | Sewer and Water Service Connections | <input type="checkbox"/> |
| Surface Drainage Facilities | <input type="checkbox"/> | Strom Sewer Reuse Line | <input type="checkbox"/> |

Subdivision: _____ Agreement No.: _____

Developer: _____

Consulting Engineer: _____

Accompanying documents:

Please Check (√)

- One digitally or in ink on paper authenticated pdf copy of CCC and a reduced copy 8 1/2” x 11” of the cover sheet for the underground improvements with the Infrastructure boundaries outlined in red. _____
- One signed pdf of the WR construction completion inspection approval sheet signed by both parties. _____
- One pdf copy of the compaction compliance letter for underground utilities (issued by Roads, Material and Research Engineer) _____
- One pdf copy including the original copy of the letter and plan sent to Strategic Services Division of The City of Calgary Fire Department for hydrants.
**Only applicable for Watermains and hydrants* _____
- One pdf copy of the compaction compliance letter for the Stripping and Grading Compaction Report (issued by roads, Material and Research Engineer)
**Only applicable for Surface Drainage Facilities* _____

If an item listed is not required or not applicable, indicate N/A in the “Please check” area for that item.

Notes:

All required documents must be included in emailed packages to cccfac@calgary.ca for the Completed Construction Certificates.

If ConsignO is not used for digital authentication, please mail one paper original of the Construction Completion Certificate signed and stamped in ink for our records and provide the documents above in pdf via email.

Signed: _____ Date: _____
Consulting Engineer’s Inspector