



LUD _____
PST _____

Use-Related Complete Application Requirement List

Residential Care and Health / Instructional Facilities

The following Use-Related Complete Application Requirement List is only applicable when it is listed on a Development Permit Complete Application Requirement List. This information is necessary to evaluate and provide a timely decision on your application. Please ensure all required items are provided on all sets of required plans. Only applications that are complete will be accepted. Applications and materials submitted must be clear, legible and precise.

NOTE: Building and Development Permit applications must be submitted without personal information on any plans. Omitting this information will protect builders and tenants by reducing the risk of any personal information being wrongfully displayed, while also following the Province of Alberta’s FOIP Act. Failure to follow this requirement may result in an incomplete application. If you consider the information to be personal, do not put it on the plans.

The Development Authority may require additional material considered necessary to properly evaluate the proposed development (as stated in Part 2, Section 26(3) of Land Use Bylaw 1P2007).

Complete only the required items, shown below, that correspond to your specific business activities.

completed by applicant	office use only	Required Items
<input type="radio"/>	<input type="radio"/>	1. Child Care Service:
<input type="checkbox"/>	<input type="checkbox"/>	Completed Child Care Service Information Form
<input type="radio"/>	<input type="radio"/>	2. Instructional Facility, School – Private or Post-Secondary Learning Institution
<input type="checkbox"/>	<input type="checkbox"/>	Completed Instructional Facility Information Form
<input type="radio"/>	<input type="radio"/>	3. School Authority – School:
<input type="checkbox"/>	<input type="checkbox"/>	Indicate the total number of staff and provide student enrolment for kindergarten to grade 6; grades 7 to 9; and grades 10 to 12
<input type="radio"/>	<input type="radio"/>	4. Addiction Treatment, Assisted Living, and Residential Care:
<input type="checkbox"/>	<input type="checkbox"/>	Completed Care Facility Information Form
<input type="radio"/>	<input type="radio"/>	5. Medical Clinic, Counselling Service, or Service Organization:
<input type="checkbox"/>	<input type="checkbox"/>	Provide a letter of intent that states the nature of the service being provided, if treatments are being provided, and other elements that make the use distinctive

Applicant’s Signature

Date

(confirming that all required information has been provided and is correct)

Screened by

Date

Checklists are updated periodically. Please ensure you have the most recent edition.

Phone: 403-268-5311

Web: calgary.ca

In Person:

3rd floor, Calgary Municipal Building
800 Macleod Trail SE, Calgary, Alberta
8:00 a.m. to 4:30 p.m. Monday – Friday

Mail:

The City of Calgary
Planning & Development (#8108)
800 Macleod Trail SE, Calgary, Alberta T2P 2M5