



New Driveway Information Form

Address: _____

Where a parcel is laned and a new driveway is accessing a street or an existing driveway is being widened, include the following information:

- A sketch of the block showing:**
 - all of the parcels along one side of a street terminating at intersections with other streets
 - north arrow, pointing to top or left of page
 - label street name and building numbers (addresses)
 - indicate subject parcel
 - indicate which parcels on the block face have a driveway accessing the street

- Photographs of each driveway accessing the street:**
 - ensure the photograph includes the curb cut
 - label and identify each photograph with the appropriate address

- Will the new driveway be a Heated Driveway?**
 - Yes – if yes, indicate on **Site Plan**
 - No

Additional Comments:

If this form is not fully completed, the processing of the application may be delayed.

Applicant's Signature

Date