



Fee Assistance for group admissions

Eligibility

What it is:

Fee Assistance for group admissions are available to not-for-profit agencies working with **low-income** Calgarians. Group Admissions provide an opportunity for those individuals and families to attend City of Calgary Recreation Aquatics and Fitness Centres or Leisure Centres along with participating organizations/facilities at a reduced rate. The program is also a way of introducing access to the Fair Entry program. Please visit www.calgary.ca/fairentry for information on the application process.

Who is eligible?

1. Registered not-for-profit organizations in good standing with the Societies Branch of Alberta. Agencies applying for the first time will be required to provide a copy of the Certificate of Incorporation.
2. Only low-income clients of the agency (income is below the Low-Income Cut-offs) or those receiving AISH, Supports for Independence, GIS, etc. will be eligible. **Members within a group whose income exceeds the eligibility level will not qualify for fee assistance and will pay the full fee.**
3. Clients of the agency must live within the City of Calgary limits.
4. Activities the agency wishes to pursue must be consistent with the mandate of the agency. The agency must not have alternative funding for the admissions.
5. Agency must provide staff to accompany and assist group participants.

How it works:

1. Agencies complete an application for Fee Assistance for group admissions. Applications are available online at www.calgary.ca/fairentry/feeassistance or by contacting 311.
2. Completed applications are sent to Fee Assistance #68 PO Box 2100, Stn M Calgary, AB T2P 2M5 or emailed to liveandplay@calgary.ca.
3. Applications are approved within 2-3 weeks. Once the application is approved, an email will be sent to the contacts listed to let them know they can begin to request vouchers.
4. To request a voucher; email liveandplay@calgary.ca.
a **MINIMUM** of two weeks prior to your outing, with the following information:
 - Name of your organization/agency
 - Contact person (staff from your organization/agency that will be using the voucher)
 - Name of Facility (where you would like to attend)
 - Date you would like to go to that facility
 - Number of adults (18-65 years)
 - Number of non-adults

- Number of staff members

**Note – 1 staff admission will be allotted for every 8 participants. Organizations that work with people with disabilities who require a lower ratio will be accommodated with additional staff admissions.*

5. This information will then be confirmed and placed onto a voucher. If there are no discrepancies the voucher will be emailed to the contact with instructions on how to use the voucher at the organization/facility that was chosen.

Other Notes:

- Fee Assistance Group Admissions cannot be used with any other discount or special offers.
- Fee assistance admission rates may change without notice.
- Organizations/facilities reserve the right to refuse the Fee Assistance Group Admission voucher.